# Invitation for Tender

**Ministry/Division:** Ministry of Education  
**Agency:** National University, Gazipur  
**Procuring Entity Name:** Director (in-charge), Engineering & Transport Department, National University  
**Procuring Entity Code:** Not Applicable  
**Procuring Entity District:** Gazipur  
**Invitation for:** Supply of Toner for Printer & Photocopier at National University, Gazipur  
**Invitation Ref No:** 13(330)NU/Engg./2013/1/617  
**Date:** 22/09/2014

**KEY INFORMATION**  
9 **Procurement Method:** Open Tendering Method

**FUNDING INFORMATION**  
10 **Budget and Source of Funds:** Own source of National University  
11 **Development Partners (if applicable):** Not Applicable

**PARTICULAR INFORMATION**  
12 **Project / Programme Code (if applicable):** Not Applicable  
13 **Project / Programme Name (if applicable):** Not Applicable  
14 **Tender Package No.:** Not Applicable  
15 **Tender Package Name:** Not Applicable  
16 **Tender Publication Date:** 24/09/2014  
17 **Tender Last Selling Date:** 14/10/2014  
18 **Tender Closing Date and Time:** 15/10/2014 12.00 PM  
19 **Tender Opening Date and Time:** 15/10/2014 12.30 PM

**INFORMATION FOR TENDERER**  
22 **Eligibility of Tenderer:**  
- The tenderer must have minimum 01 (One) year of experience in the related works  
- The tenderer shall be certified partner/distributor of the original equipment manufacturer (OEM)  
- The tenderer shall have at least 02 (two) successful completion record of similar type of supplies.

23 **Brief Description of Goods or Works:** Supply of Toner for Printer & Photocopier at National University, Gazipur  
24 **Brief Description of Related Services:** Not Applicable  
25 **Price of Tender Document (Non Refundable) Tk.:** Tk. 1,000/- (One Thousand) only for each lot as DD or Pay-order of any branch of Sonali Bank Ltd.

<table>
<thead>
<tr>
<th>Lot No.</th>
<th>Identification of Lot</th>
<th>Location</th>
<th>Tender Security Amount (Tk.)</th>
<th>Completion Time in days</th>
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</thead>
<tbody>
<tr>
<td>26</td>
<td>For Supply of Toner for Printer &amp; Photocopier at National University, Gazipur</td>
<td>National University, Gazipur</td>
<td>Tk.28,000/- (in favour of Registrar, National University)</td>
<td>During one year</td>
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</tbody>
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27 **Name of Official Inviting Tender:** Md. Abu Hanif  
28 **Designation of Official Inviting Tender:** Director (in-charge), Engineering & Transport Department  
29 **Address of Official Inviting Tender:** National University  
30 **Contact details of Official Inviting Tender:** Tel. 9291034

The procuring entity reserves the right to accept or reject all tenders.

(Md. Abu Hanif)  
Director (In-charge)  
Engineering & Transport Department  
National University, Gazipur